

How Should I Handle a Skype Interview?

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Question:

I've had phone interviews before, but recently a firm wanted me to do a Skype interview with them. Can you tell me how to handle a Skype interview?

Answer:

A Skype interview should be treated like any video conference interview. Most importantly, you want to dress for the occasion just like you would for any office interview. Secondly, you want to make sure that you have a professional background behind you. A plain white wall is a good choice with no clutter behind you. Also, it's important that the interview take place in a quiet location so as to minimize any kind of distraction like phone rings and beeps.

See Top Ten Interview Questions for more information See Interviewing Tips for more information

Further, as with video conference interviews, you want to smile a lot and emote because personality doesn't come through as well on video. Also, you will want to make sure the interviewer is done with their question before you begin your answer, as it easy to talk over one another during a Skype conference. It's also a good idea to test your technology beforehand by doing a practice run with a friend to make sure your equipment is running properly, especially your microphone.

Learn why attorneys usually fail law firm phone-screening interviews in this article: Why Most Attorneys Fail Telephone-Screening Interviews

See the following articles for more information:

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21 Major Interview Mistakes to Avoid at All Costs

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How to Talk About Other Interviews in Your Interviews

How to Answer the Tell Me About Yourself Interview Question

How to Answer the Do You Have Any Questions for Me Interview Question

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The Interview Post-Mortem: Don't Forget Your Thank You Notes!

The Secret to Effectively Sharing Concerns about Your Current Employer without Committing the Most

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Page 1