



2012-2013 BCG Cover Letter Guide

BCG Attorney Search's 2012-2013 Cover Letter Guide offers the definitive word on what makes an effective cover letter. The Guide offers helpful tips to make sure you do not make the kind of errors in your cover letter that your spellchecker will not catch. We also give you advice on what should be included in an effective letter and what is probably better left for the interview process.

Many people insist that the cover letter is the least important process of the job application process. As a **legal recruiting** firm, we can tell you that is not true. We receive thousands of resumes and cover letters from attorneys every year, and we continually see the same types of mistakes that we know could potentially deter a firm from hiring an otherwise perfect candidate.

In the course of your **legal career**, your writing abilities will constantly be put to the test. If your first communication with a potential employer shows sloppy thinking, poor decision-making, or even simple, avoidable grammatical mistakes, the chances you will be hired are slim. Make sure that you get careful consideration from employers by reading through our search letter guidelines and confirming that your letter is error-free and ready to make a good impression on employers.

[Click here](#) to download the 2012-2013 BCG Attorney Search Letter Guidelines and Style Sheet(pdf file)